

Creative Art Products Limited

Scola House, 10 Dalton Way, Midpoint 18, Middlewich, Cheshire CW10 0HU

Tel: 01606 836076 Fax: 01606 841727

Email: orders@scolaquip.co.uk

Sustainability Policy

Creative Art Products Ltd is committed to achieving our corporate vision in an environmentally sustainable manner. This includes proactive policies and practises that promote worker, environmental and community well-being.

Leadership and Accountability

- We will regularly review and update our Sustainability policy.
- Assign clear roles and responsibilities and allocate adequate resources to our sustainability programme.
- Articulate our shared values, and wherever possible establish clear procedures and use them to track our improvements and hold management accountable for results.

Ethics and Compliance

- Integrate sustainability principles as we conduct business in accordance with our code of business conduct and ethics.
- Meet or exceed all environmental requirements and standards applicable to our operations.

Raw of Materials & Packaging

- We will where practical, investigate the materials and processes used in the manufacture of our goods.
- Use safer and fewer regulated chemicals where feasible and optimize use of natural resources.
- Buy raw materials in bulk to reduce number of deliveries.
- Seek out alternative ways to pack and bottle products.
- Creative Art Products Ltd will take reasonable steps to assess suppliers' policies and practices and will not purchase goods from a supplier if supply chain conditions are found to be unacceptable.
- We will have alternative suppliers in which we can turn to if our primary supplier is unable to for any reason.
- We require all our suppliers to provide us with a sustainability plan of their own.
- Wooden pallets – to use re-cycled or pallets made from sustainable sources.

Supply Chain and Market Place

- We hold a certain amount of stock so are able to fulfil the most immediate orders.
- We have our own transport so we are able to pick up stock from suppliers ourselves.
- We are in good relations with other suppliers and therefore we are able to arrange for a temporary alternative supplier.
- We have a list of alternative suppliers whom we are able to call on for replacement goods.
- We will keep in constant contact with our customers to keep them up to date and assure them that there will be minimal disruption in their supply and maintain good customer relations.

Environmental

- We actively seek to reduce the amount of energy used within our premises.
- Reduce the environmental impact of our operations and products through their life cycle, including design, procurement, production, distribution, product use and end-of-life.
- Travel Policy improvements.
- We will only use licensed and appropriate organisations to dispose of our waste.
- We will encourage the segregation of waste and recycling wherever possible.
- We will discourage purchases from suppliers which use excess packaging.
- Minimise our use of paper and other office consumables, for example; double-siding all paper used and identifying opportunities to reduce waste.
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.

Communication and Training

- Empower employees to practise these principles on a daily basis through adequate education and training and by creating a workplace with a supportive culture in which our sustainability efforts are regularly discussed and opportunities for improvement are sought out, shared and implemented when possible.

Relationship with Local Community

- We will endeavour to encourage good relationships with local communities.
- This will include using local labour and materials wherever possible.
- We will avoid causing nuisance to our neighbours by for example, noise, traffic or pollution.

Managing Director:



Date: 01/09/2014



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